

APPLICATION FOR EXEMPTION FROM AUDIT

SHORT FORM

**NAME OF GOVERNMENT
ADDRESS**

Heeney Water District
Po Box 1532
Silverthorne, Co 80498

For the Year Ended
12/31/20
or fiscal year ended:

**CONTACT PERSON
PHONE
EMAIL
FAX**

Joe Murbach
970-331-4774
heeneywater.ar@gmail.com

PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

**NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED**

Joe Murbach
Secretary

Po Box 2094, Edwards, Co 81632
970-331-4774
3/4/2021

PREPARER (SIGNATURE REQUIRED)



Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types

GOVERNMENTAL
(MODIFIED ACCRUAL BASIS)

PROPRIETARY
(CASH OR BUDGETARY BASIS)

P

PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
2-1	Taxes: Property (report mills levied in Question 10-6)	\$ 14,325	
2-2	Specific ownership	\$ -	
2-3	Sales and use	\$ -	
2-4	Other (specify):	\$ -	
2-5	Licenses and permits	\$ -	
2-6	Intergovernmental: Grants	\$ -	
2-7	Conservation Trust Funds (Lottery)	\$ -	
2-8	Highway Users Tax Funds (HUTF)	\$ -	
2-9	Other (specify):	\$ -	
2-10	Charges for services	\$ 32,513	
2-11	Fines and forfeits	\$ -	
2-12	Special assessments	\$ -	
2-13	Investment income	\$ 163	
2-14	Charges for utility services	\$ -	
2-15	Debt proceeds (should agree with line 4-4, column 2)	\$ -	
2-16	Lease proceeds	\$ -	
2-17	Developer Advances received (should agree with line 4-4)	\$ -	
2-18	Proceeds from sale of capital assets	\$ -	
2-19	Fire and police pension	\$ -	
2-20	Donations	\$ -	
2-21	Other (specify):	\$ -	
2-22		\$ -	
2-23		\$ -	
2-24	(add lines 2-1 through 2-23) TOTAL REVENUE	\$ 47,001	

PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	Round to nearest Dollar	Please use this space to provide any necessary explanations
3-1	Administrative	\$ 1,062	
3-2	Salaries	\$ 1,299	
3-3	Payroll taxes	\$ 100	
3-4	Contract services	\$ 10,739	
3-5	Employee benefits	\$ -	
3-6	Insurance	\$ 2,188	
3-7	Accounting and legal fees	\$ -	
3-8	Repair and maintenance	\$ -	
3-9	Supplies	\$ 837	
3-10	Utilities and telephone	\$ 126	
3-11	Fire/Police	\$ -	
3-12	Streets and highways	\$ -	
3-13	Public health	\$ -	
3-14	Capital outlay	\$ -	
3-15	Utility operations	\$ -	
3-16	Culture and recreation	\$ -	
3-17	Debt service principal (should agree with Part 4)	\$ -	
3-18	Debt service interest	\$ -	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$ -	
3-20	Repayment of Developer Advance Interest	\$ -	
3-21	Contribution to pension plan (should agree to line 7-2)	\$ -	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)	\$ -	
3-23	Other (specify):	\$ -	
3-24	Dues, Fees, Sample Testing, Tax Collection, Depreciation	\$ 2,919	
3-25		\$ -	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES/EXPENSES	\$ 19,270	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

		Yes	No
4-1	Does the entity have outstanding debt? If Yes, please attach a copy of the entity's Debt Repayment Schedule.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-2	Is the debt repayment schedule attached? If no, MUST explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	<input type="checkbox"/>	<input type="checkbox"/>
4-3	Is the entity current in its debt service payments? If no, MUST explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	<input type="checkbox"/>	<input type="checkbox"/>
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)		
	Outstanding at end of prior year*	Issued during year	Retired during year
	Outstanding at year-end		
	General obligation bonds	\$ -	\$ -
	Revenue bonds	\$ -	\$ -
	Notes/Loans	\$ -	\$ -
	Leases	\$ -	\$ -
	Developer Advances	\$ -	\$ -
	Other (specify):	\$ -	\$ -
	TOTAL	\$ -	\$ -

*must tie to prior year ending balance

		Yes	No
4-5	Does the entity have any authorized, but unissued, debt?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes:	How much? \$ -		
	Date the debt was authorized: <div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 5px;"></div>		
4-6	Does the entity intend to issue debt within the next calendar year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes:	How much? \$ -		
4-7	Does the entity have debt that has been refinanced that it is still responsible for?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes:	What is the amount outstanding? \$ -		
4-8	Does the entity have any lease agreements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes:	What is being leased? <div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 5px;"></div>		
	What is the original date of the lease? <div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 5px;"></div>		
	Number of years of lease? <div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 5px;"></div>		
	Is the lease subject to annual appropriation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	What are the annual lease payments? \$ -		

Please use this space to provide any explanations or comments:

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts	\$ 104,255	
5-2	Certificates of deposit	\$ -	
	Total Cash Deposits		\$ 104,255
	Investments (if investment is a mutual fund, please list underlying investments):		
	<div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	\$ -	
	<div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	\$ -	
5-3	<div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	\$ -	
	<div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	\$ -	
	<div style="border: 1px solid black; height: 15px; width: 100%; margin-top: 5px;"></div>	\$ -	
	Total Investments		\$ -
	Total Cash and Investments		\$ 104,255

Please answer the following questions by marking in the appropriate boxes

		Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If no, MUST use this space to provide any explanations:

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 6-1 Does the entity have capital assets? Yes No
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: Yes No

Complete the following capital assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ 7,500	\$ -	\$ -	\$ 7,500
Furniture and fixtures	\$ 2,500	\$ -	\$ -	\$ 2,500
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ 150,000	\$ -	\$ -	\$ 150,000
Accumulated Depreciation	\$ (4,000)	\$ (500)	\$ -	\$ (4,500)
TOTAL	\$ 156,000	\$ (500)	\$ -	\$ 155,500

Please use this space to provide any explanations or comments:

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

- 7-1 Does the entity have an "old hire" firemen's pension plan? Yes No
- 7-2 Does the entity have a volunteer firemen's pension plan? Yes No

If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
TOTAL	\$ -
What is the monthly benefit paid for 20 years of service per retiree as of Jan	\$ -

Please use this space to provide any explanations or comments:

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No N/A

- 8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? Yes No N/A

- 8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, MUST explain: Yes No N/A

If yes: Please indicate the amount budgeted for each fund for the year reported:

Fund Name	Budgeted Expenditures/Expenses
General	\$ 28,228

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

Yes No

9-1 Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

If no, MUST explain:

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes No

10-1 Is this application for a newly formed governmental entity?

If yes: **Date of formation:**

10-2 Has the entity changed its name in the past or current year?

If yes: **Please list the NEW name & PRIOR name:**

10-3 Is the entity a metropolitan district?

Please indicate what services the entity provides:

10-4 Does the entity have an agreement with another government to provide services?

If yes: **List the name of the other governmental entity and the services provided:**

10-5 Has the district filed a *Title 32, Article 1 Special District Notice of Inactive Status* during

If yes: **Date Filed:**

10-6 Does the entity have a certified Mill Levy?

If yes: **Please provide the following mills levied for the year reported (do not report \$ amounts):**

Bond Redemption mills	-
General/Other mills	6.960
Total mills	6.960

Please use this space to provide any explanations or comments:

PART 11 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES

NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy? YES NO

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Print the names of ALL members of current governing body below.
Print Board Member's Name

A MAJORITY of the members of the governing body must complete and sign in the column below.

Board Member 1	Richard Seal	I <u>Richard Seal</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>2022</u>
Board Member 2	Jack Taylor	I <u>Jack Taylor</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: <u>3/4/2021</u> My term Expires: <u>2023</u>
Board Member 3	Jospeh Murbach	I <u>Joseph Murbach</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: <u>3/4/21</u> My term Expires: <u>2022</u>
Board Member 4	Mark Astmann	I <u>Mark Astmann</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: <u>3-7-21</u> My term Expires: <u>2022</u>
Board Member 5	Chuck Young	I <u>Chuck Young</u> , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>2023</u>
Board Member 6		I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
Board Member 7		I _____, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

		2019	2020	2020	2021
		ACTUAL	PROPOSED	PROJECTED	PROPOSED
			BUDGET	ACTUAL	BUDGET
	STARTING BALANCE	80,238.00	76,025.33	76,025.33	104,253.86
	Income				
	INTEREST/LATE FEES	225.17	150.00	150.00	12.00
	LATE FEES		12.28	12.28	150.00
	PROPERTY TAXES	12,072.68	14,324.52	14,324.52	14,000.00
	TAP FEES	4,500.00	0.00	0.00	0.00
	WATER FEES	32,512.50	32,512.50	32,512.50	32,512.50
	Total Income	49,310.35	46,999.30	46,999.30	46,674.50
	Expense				
	CONTRACT SERVICES	26,255.72	10,511.60	10,511.60	27,500.00
	DISTRICT FORMATION COST	0.00	0.00	0.00	
	DUES AND FEES	337.54	683.49	683.49	700.00
	GENERAL & ADMIN EXP	1,341.55	1,061.92	1,061.92	1,400.00
	INSURANCE	0.00	2,188.00	2,188.00	2,200.00
	LEGAL FEES	0.00			
	LOAN	21,219.75	0.00	0.00	0.00
	MAINTENANCE SUPPLIES/RENTAL	-500.16	227.47	227.47	0.00
	OPERATING SUPPLIES	1,782.41	836.79	836.79	1,725.00
	PAYROLL	1,353.55	1,299.40	1,299.40	1,500.00
	PAYROLL TAXES	154.53	100.38	100.38	200.00
	PERMITS	630.00	0.00	0.00	600.00
	SAMPLE TESTING	2,175.34	1,054.38	1,054.38	2,200.00
	TAX COLLECTION FEE	571.70	681.33	681.33	547.00
	UTILITIES	100.63	126.01	126.01	130.00
	Total Expense	55,422.56	18,770.77	18,770.77	38,702.00
	Net Income	-6,112.21	28,228.53	28,228.53	7,972.50
	ENDING BALANCE	76,025.33	104,253.86	104,253.86	112,226.36

Heeney Water District Profit & Loss Prev Year Comparison January through December 2020

	Jan - Dec 20	Jan - Dec 19	\$ Change
Income			
BANK INTEREST	13.07 ✓	25.17 ✓	-12.10
LATE FEES CUSTOMERS	150.00 ✓	200.00 ✓	-50.00
PROPERTY TAXES			
COUNTY	681.33	571.70	109.63
DISTRICT	13,643.19	11,500.98	2,142.21
Total PROPERTY TAXES	14,324.52 ✓	12,072.68 ✓	2,251.84
WATER FEES	32,512.50 ✓	32,512.50 ✓	0.00
Total Income	47,000.09	44,810.35	2,189.74
Gross Profit	47,000.09 ✓	44,810.35	2,189.74
Expense			
CONTRACT SERVICES	10,511.60 ✓	26,255.72 ✓	-15,744.12
DUES AND FEES			
CO DEPART HEALTH FEE	75.00	75.00	0.00
CRWA	175.00	175.00	0.00
LOAN FEE	0.00	43.67	-43.67
SDA DUES	372.40	0.00	372.40
UNCC	61.09	43.87	17.22
Total DUES AND FEES	683.49	337.54	345.95
GENERAL & ADMIN EXP			
Depreciation Expense	500.00	500.00	0.00
INTERNET CONNECTION	743.97	743.88	0.09
POSTAGE EXPENSE	0.00	17.67	-17.67
WEB SITE	153.88	0.00	153.88
GENERAL & ADMIN EXP - Other	164.07	80.00	84.07
Total GENERAL & ADMIN EXP	1,561.92	1,341.55	220.37
INSURANCE	2,188.00	0.00	2,188.00
LOAN			
INTEREST	0.00 ✓	554.74 ✓	-554.74
Total LOAN	0.00	554.74	-554.74
MAINTENANCE SUPPLIES/RENTAL			
Repairs / Valve Replacements	0.00	-500.16	500.16
MAINTENANCE SUPPLIES/RENTAL - Other	227.47	0.00	227.47
Total MAINTENANCE SUPPLIES/RENTAL	227.47 ✓	-500.16 ✓	727.63
OPERATING SUPPLIES			
CLOROX	644.41	797.18	-152.77
PARTS	192.38	985.23	-792.85
Total OPERATING SUPPLIES	836.79 ✓	1,782.41 ✓	-945.62
PAYROLL			
OPERATIONS	1,299.40 ✓	1,353.55 ✓	-54.15
Total PAYROLL	1,299.40	1,353.55	-54.15
Payroll Expenses			
PAYROLL TAXES	103.30 ✓	105.34 ✓	-2.04
PERMITS	-2.92 ✓	49.19 ✓	-52.11
	0.00	630.00	-630.00

Heeney Water District Profit & Loss Prev Year Comparison January through December 2020

	Jan - Dec 20	Jan - Dec 19	\$ Change
SAMPLE TESTING			
3 YEAR + NITRATE	0.00	296.08	-296.08
COLIFORM MONTHLY	406.00	296.00	110.00
LEAD & COPPER YEARLY	0.00	150.00	-150.00
MPA/TURBIDITY	150.00	0.00	150.00
NITRATE YEARLY	17.00	0.00	17.00
SAMPLE SHIPPING	271.38	76.26	195.12
TTHM & HAAS 3 YEAR	210.00	1,357.00	-1,147.00
Total SAMPLE TESTING	1,054.38	2,175.34	-1,120.96
TAP FEES	0.00	-4,500.00	4,500.00
TAX COLLECTION FEE	681.33	571.70	109.63
UTILITIES	126.01	100.63	25.38
Total Expense	19,270.77	30,257.55	-10,986.78
Net Income	<u>27,729.32</u>	<u>14,552.80</u>	<u>13,176.52</u>

3/10 —

3-1
3-4
~~3-10~~

3-24

500 ✓
~~683.49~~
1054.38
681.33

2236.

337.54
2175.34

104,255

8-2